



INTERNATIONAL SEARCH REQUEST FORM: **EMPLOYMENT VERIFICATION**

Please complete the below form and email to International@intellicorp.net or fax to 216-450-5233.

Requestor Account Information: All fields required. Forms only accepted from account authorized users

Company Name: _____ Account ID: _____

Contact Name: _____ User ID: _____

Contact Email: _____ End User Location: _____
Country – State/Province

Subject Information: Bold fields are required

Country/Location to search: _____

Full and Precise Name:

First Name

Middle Name/Middle Initial

Last Name

Date Of Birth: _____ Maiden/Alternate Name: _____

Government ID (Not SSN): _____ **China Resident ID Card #:** _____
(If searching in China)

Passport #: _____ Country of origin: _____

Subject's Current Country of residence (State if in USA): _____

Employer Information: All fields are required - 1 Employer per form

Organization: _____

Organization Address: _____
(Note: We cannot accept P.O. Boxes)

Employee ID#: _____

Most Recent Job Title: _____

City: _____ State/Province: _____ Postal Code: _____

Employment Start Date: _____ Employment End Date: _____

Department Employed: _____

Supervisor's Name: _____ Supervisor's Title: _____

Permissible Purpose: **Required** Employment Business Transaction Initiated by the Individual
(e.g. Volunteer, Credit, etc.)

*****Additional Requirements:**

- **A physically signed FCRA compliant release/authorization. Electronic signatures are not acceptable.**
 - **Subject must print their name below the signature.**
 - **Subject must include their name in country specific characters.**