

ABC COMPANY
1 INDUSTRIAL LANE
ANYTOWN, OH 12345

June 30, 2008

To Whom It May Concern

[insert company name] authorizes IntelliCorp Records, Inc. to verify the following information relating to our banking and/or business accounts:

- Length of relationship with bank and/or vendor
- Type of account with bank and/or vendor
- Name on file with bank and/or vendor
- Address on file with bank and/or vendor

For further information please feel free to contact me at the address listed below or at [insert phone number].

Sincerely,

John Smith
President
ABC Company
1 Industrial Lane
Anytown, OH 12345