COMPANY NAME

ADDRESS | CITY, STATE ZIP CODE

Date

CARCO Group, Inc. dba IntelliCorp

3000 Auburn Dr., Suite 410

Beachwood, OH 44122

Attn: Compliance Manager

To Whom It May Concern:

It is the intent of [INSERT COMPANY NAME] to obtain credit reports for [INSERT PRE-EMPLOYMENT, TENANT, FRANCHISEE, MEMBERSHIP] screening. The nature of my busines is [INSERT NATURE OF BUSINESS]. The anticipated monthly volume of requests will be approximately: [INSERT ANTICIPATED MONTHLY VOLUME]. We anticipate [INSERT APPLICABLE ACCESS: LOCAL, REGIONAL, NATIONAL] access.

For further information, please feel free to contact me at the phone number listed below.

Sincerely,

Your Name

Title

Phone