Self-Service Batching

Meeting your high volume search requirements

Self service batching is a valuable time-saving solution if your organization processes background checks on large groups of names. IntelliCorp makes it easy for you to conduct high volumes of searches, so you can focus on your vital hiring and decision-making processes. Self-service batching allows you to take control of your batching process, perform multiple searches simultaneously, and obtain results in an easy-to-read and organized format. The service is an important tool that helps you:

- automate your searches
- standardize reporting
- increase efficiency
- simplify administrative responsibilities

The benefits and value to you:

- Submit a batch at anytime 24/7 that's convenient for you
- Choose from 3 preconfigured batch templates
- You'll be guided through the process with easy online instructions
- Any missing or incorrect information can be edited onscreen
- As always, batch results can be viewed directly through our website
- Personalized training sessions on self-service batching will be provided

How it works

IntelliCorp's batching technology uses the same "smart recommendation" model as IntelliSearch, our premier screening tool. It helps you by processing your searches in less time than it would take to enter the searches manually. The batching method uses our search process that validates all criminal products in your package. This means that we return to the source to ensure that we have the latest updates regarding your subject's history.

How will I know the cost of my batch?

- Batches with 500 subjects or less → the total cost of the batch will be displayed.
- Batches over 500 subjects → you will receive an estimated cost of your batch (subjects multiplied by your package price) less single county court fees. Prior to processing the batch, a confirmation e-mail will be sent that indicates the total cost of the batch (including single count court fees).

For questions pertaining to self-service batching please direct your inquiries to batchquestions@intellicorp.net.