



LETTER MUST BE DRAFTED ON YOUR COMPANY'S LETTERHEAD

LOGO (IF APPLICABLE), COMPANY NAME, ADDRESS, AND ANY CONTACT INFORMATION

ADD DATE OF LETTER

CARCO Group, Inc. dba IntelliCorp  
5000 Corporate Court, Suite 203  
Holtsville, NY 11742  
Attn: Compliance Manager

To Whom It May Concern:

It is the intent of [INSERT COMPANY NAME HERE] to obtain credit reports for [INSERT PERMISSIBLE PURPOSE HERE | Example: Pre-Employment, Tenant, Franchisee, Membership] screening.

The nature of my business is [INSERT NATURE OF BUSINESS HERE].

The anticipated monthly volume of requests will be approximately: [INSERT ANTICIPATED MONTHLY VOLUME].

We anticipate [INSERT APPLICABLE ACCESS: LOCAL, REGIONAL, NATIONAL] access.

Sincerely,

YOUR SIGNATURE OR AUTHORIZED REPRESENTATIVE

PRINT Your Name or Authorized Representative

PRINT Your Title or Authorized Representative

ADD Business Phone Number